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~~CONFIDENTIAL~~

MINUTES OF DEPUTY DIRECTOR (SUPPORT)

STAFF MEETING

13 March 1957

1. Mr. Lloyd reminded those present of the necessity for complete coordination, with those offices having a bona fide interest, of all papers submitted to the Deputy Director (Support) for information and/or action.
2. Mr. Lloyd reported on Colonel White's meeting with the Architects in New York last Friday which had satisfactorily resolved all the suggestions for modifications to the new building. A freeze was established on the gross square footage, and continued efforts will be made to obtain the maximum net footage for office space. The increased costs and resultant changes to the building will probably delay the letting of construction contracts an additional six months.
3. All Office and Staff Chiefs were reminded of our original concept of the Support Bulletin as a vehicle by which we may pass information to the field. All Support elements are encouraged to submit items or suggestions for items which they deem are appropriate.
4. Dr. [REDACTED] referred to the recent Deputy Director (Support) memorandum to the Support offices relative to representation allowances. He explained that representation allowances are granted to Chiefs of Field Installations, and generally Support Officers in the Field would obtain such allowances from the Chiefs of their respective Field Installations, if required in their operations. He suggested that any Support offices whose Field personnel may require representation allowance coordinate with him regarding representation allowances already granted to the Chiefs of Field Installations concerned.
5. Mr. Garrison pointed out a problem relative to the movement of a large "package", and the excessive costs involved if the entire "package" were required to be moved on an expedite basis. This points up the need for advanced planning to avoid crash requirements.
6. Dr. Tietjen gave a very informative dry-run presentation on the effect of H-Bombs.
7. The meeting adjourned at 1150 hours.

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